



Advisory Committee MEETING MINUTES

January 9, 2026

Concord Main Library in the Trustees Room

Concord, MA

12 p.m. – 1 p.m.

Members present, Ed Bernard, John Lee, Anne Irza-Leggat, Pamela Hegarty, Carlene Hempel (secretary), Polly Meyer, Alison Pray

Members absent: Lynette Kelliher (School Committee liaison), Kimberly Kossmann, Rita Raychaudhuri

Visitors: Enid Karr (Concord), Amy Smack (Continuing Education Coordinator)

Call to order: Jill Weintraub, director of Adult and Community Education, called the meeting to order at 12:01 p.m.

Minutes: On a motion made by Polly Meyer and seconded by John Lee, the November minutes were unanimously approved.

Regular Business:

Jill welcomed the new continuing education coordinator, Amy Smack. Amy started five days earlier and replaced recently retired Stefanie Cloutier.

Concord Bookshop Gift Wrapping: Anne reported good feedback on members' volunteering efforts in the week prior to the holiday. Donations totaled \$115.

Program updates:

Adult Education: Jill said registrations are filling up with some waiting lists also developing. Mahjong continues to be a popular class.

Special Event Programming:

- “Standing Together Against Bias & Hate” is scheduled for Jan. 27 at 6 p.m. (not 6:30 p.m. as previously designated) at the high school. The program is facilitated by Facing History & Ourselves and CCACE.
- “Every Seed? Clarifying Concerns & Controversies about DEI & Education” will take place on Feb. 5 and 26, and March 11 from 6:30 to 8 p.m. at Concord Carlisle High School. In addition, Zoom sessions will follow each event for follow-up small group conversations.
- “All the Letters: Understanding LGBTQIA+ Identities & Experiences in 2025” will take place on March 31 from 6:15 to 7:45 p.m. the Concord Main Library.

CCACE Advisory Committee Meeting

Driver's Ed:

- There was a full class over winter break. Everyone passed the exam. Registrations for spring classes are filling up. There was discussion about what might make sense for timing of future courses. Ideas included additional sessions in mid-November and July.
- There is still no response about a possible partnership with Minuteman Career and Technical High School: Jill said Director of Driver's Ed Ann Gibson reached out in November to determine whether one of Concord-Carlisle's driving instructors could teach on site in Lexington.

IMSCC:

The Winter Showcase concert is scheduled for Jan. 14 at 7 p.m. in the high school's auditorium. Jill also reported that the music school is looking for one or two male and female voice instructors. There is one female candidate set to be interviewed next week. Also, registration is now open.

Registration budget numbers:

As of Dec. 31, overall driver's ed registrations are down a bit, but that's in sync with the last few years in January. In terms of the classes, the numbers are solid and looking strong overall. The same with music lessons. There is always a big burst in January. The group discussed how registration numbers are reported out before the end of the fiscal year and asked for a more detailed breakdown so that members could determine which classes are filling up and which are continually undersubscribing. Jill said she will facilitate delivering that data to the group.

Committee member presentation ideas:

Polly asked members if there's anything on which they'd like to report to the group. Pam and Alison are going to meet with Laryssa to discuss whether there is anything the CCACE can do to support the music school.

The meeting adjourned at 1:05 p.m.

The next meeting is scheduled for Friday, Feb. 27, at noon at the Concord Main Library in the Trustees Room.

Respectfully submitted,
Carlene Hempel, secretary