



CCACE Advisory Committee Meeting

Concord Carlisle

Adult & Community Education

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CCACE Advisory Committee Meeting

On Zoom

January 10, 2025 @ 12:00 pm

Present: Jill Weintraub, Polly Meyer, Pam Hegarty, Carlene Hempel, Anne Irza-Leggat, Rita Raychaudhuri, Sara Wilson, Paula Casey

Absent: Ed Bernard, Shelly Chin, Julie Viola, Alison Pray, Kim Kossman

1. Call to Order & Approval of Minutes

The meeting was called to order at **12:08 PM**.

Minutes from **December 13, 2024**, were reviewed and **approved**.

2. Program Registration & Updates

- Winter/Spring program registrations continue to come in steadily.
- Program catalogs have been mailed and should now be in homes.
- The new Mahjong program has been extremely popular, with two full classes and a growing waitlist.
- The Maple Sugaring Brunch also has a waitlist due to high demand.

3. Parent Education Program

- Polly provided a historical overview of the program, which was originally run by the Center for Parents and Teachers but dissolved due to funding challenges.
- CCACE took on parent education, hoping for continued support from the Concord Carlisle Foundation, but securing funding remains a challenge.
- Attendance has been low, even for virtual programs.
- A new strategy may be needed:
 - Fewer but more targeted programs focused on high-demand topics.
 - Emphasis on elementary and middle school parents, especially on digital safety, technology use, executive functioning, and resiliency.
- Exploring potential partnerships and student involvement to increase engagement.

4. Scholarship Grant Application

- Jill is completing the Concord Carlisle Foundation Scholarship Grant application.
- The application requires a list of Advisory Committee members and their affiliations.

5. Liaison Presentations Schedule

Month	Presenter	Topic
February	Rita	Armchair Travel Program – will coordinate with Claudia Feeney and Jill.
April	Pam	IMSCC
April	Sarah	Driver's Education Program

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Month	Presenter	Topic
May	Paula & Kim	Adult Education Program
May	Carlene	Tourism Office

6. Fundraising Update

- The Bookshop Wrapping Day fundraiser raised \$158.
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7. Next Meeting



Date: February 28, 2025



Location: In-person at Ripley

Action Items (Summary for Quick Reference)

Parent Education & IT Initiatives

- ✓ Rita will ask the Kennedy Library director about leveraging their IT education sessions and report back in February.
- ✓ Jill will check with CCHS for a student intern to assist with IT instruction and social media marketing.
- ✓ Jill & Stefanie will explore adding an IT-related program to the spring catalog.
- ✓ All members are encouraged to suggest potential presenters for an IT-related session.

Scholarship Grant Application

- ✓ All Advisory Committee members should submit their affiliation details to Jill as soon as possible.

Upcoming Presentations

- ✓ Rita will coordinate with Claudia Feeney and Jill for her Armchair Travel presentation in February.
- ✓ Pam, Sarah, Paula, Kim, and Carlene should begin preparing for their scheduled April and May presentations.