



CCACE Advisory Committee Meeting

Concord Carlisle

Adult & Community Education

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CCACE Advisory Committee Meeting

In person, Ripley room 3

September 27, 2024 @ 12:00 pm

Present: Ed Bernard, Paula Casey, Stefanie Cloutier, Pam Hegarty, Carlene Hempel, Anne Irza-Leggat, Polly Meyer, Alison Pray, Rita Raychaudhuri, Shelly Chin

Absent: Kim Kossman, Julie Viola, Sara Wilson, Jill Weintraub

The minutes for May 17, 2024 were approved.

- Stefanie opened the meeting asking everyone to introduce themselves. She then went through the liaison positions.
 - Open are Chair and Secretary positions.
 - Polly will continue to work with Stefanie as liaison to the Adult Ed Programs.
 - Pam is interested in continuing with the IMSCC Program.
 - Stefanie will check with Sara to see if she is interested in continuing with the Drivers Ed Program.
 - Anne will continue as the Concord Bookshop liaison.
 - Rita expressed an interest in working as liaison with the ArmChair Travel program. Stefanie will introduce Rita to Claudia Feeney to learn more about the program. Claudia has been running the program for years, has everything documented and is very organized. It's a hugely popular hour-long program which is held on zoom. There is no charge for attending, but donations are appreciated.
 - Ed Bernard is interested in working as liaison with Village University. Stefanie explained that this program is designed for more intellectual learning, people who would like to dive deep into a topic. There is no charge to attend but we have a suggested \$60 donation for the first program and \$30 for each additional class within that semester. These funds go towards funding our scholarships. Some of the programs run several weeks. This year we have a Supreme Court program. Keith Daniel is offering a Music of the Romantic Period class, his classes are online and extremely popular. Drama and Detail: Five Artists Who Defined the Baroque will start on Monday and also be online. Some of these programs will be in person and others online - it's up to the individual instructors.
 - The problem with in-person programs during the day is locating a space to hold them. It was suggested to look into 300 Baker Avenue, Nosh, Farfalle and Concord Armory as possible locations to hold programs and meetings.

Registration and budget numbers

- The fiscal year starts in July. Catalogs were shipped the end of August.
- Our numbers are good. Only 1 or 2 classes have been cancelled for lack of attendance.
- We have a formula that is common among Adult Ed Programs where we are looking for a 40% gain to cover instructors' fees and back office expenses (software, website, scholarships, etc). There's some flexibility with this formula. Instructors get 50% and CCACE gets 50%. Some instructors are willing to charge less to run the program.

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- The numbers are strong. Village University, ISMCC and Drivers Ed are all strong. Fall is usually our biggest time, followed by winter.
- We are continuing to work and promote Parent Ed Programs - all on zoom. Online programming is easier for parents than in-person.

Drivers Education

- Drivers Ed Program had 87 students over the summer. There are currently 13 students in a Saturday class this fall, and 166 active students.
- We have enough teachers for classroom training and are always looking for instructors to teach in the cars, which requires a 65 hour unpaid training class..
- Ann Gibson is our new Drivers Ed coordinator replacing Rebecca Gurley.

IMSCC

- IMSCC had 79 students during the summer. There were 80 students this summer for private lessons and 22 students in a trombone choir. The summer elementary and middle school orchestra string program had 8 students.
- Fall ISMCC enrollment is 263 students which is comparable to recent years, with expectations for about 20 additional students. Small group instrumental lessons for 4th and 5th graders started last year and is a growing program with 7 groups running this fall. These lessons are less expensive for families and offer more focused instruction. There's a new flute ensemble at CCHS this fall.

ELL Program Status

- We are not offering ELL this fall. This program was introduced two years ago; we received two grants the first year. We tried to build it up, attendance was sporadic. We were unsuccessful in getting grants this year even though other local towns were granted money. Perhaps Concord and Carlisle are considered to have enough money? Rita shared that some countries in Europe will not employ individuals without passing language tests. It's a requirement in Germany and France to take classes, and they give you 6 months and then one year to pass. You will not get a job permit without passing. This is an incentive to learn the language.

Adult Ed

- We are part of a consortium with Acton, Lincoln Sudbury, Bedford, Arlington and Needham. Each town offers specific programs to the other towns to partner with them. Then both towns open registrations for those programs. This has been quite helpful when we aren't able to attract enough students to fill a class in Concord Carlisle alone.
- On October 19th we are partnering with Codman Farms for a farm-to-table brunch tour. We are also offering a sausage making and how-to-raise-chickens classes with Codman Farms.
- We are offering historical walks (Henry David Thoreau, Civil War, and Patriots of Color) in October using tour guides from the Visitors Center.
- There will be a historical walk in Fairhaven Bay and Mount Misery this fall.
- Other offerings this fall: Jewelry classes, birding classes, watercolor flora, Thai cooking, gardening.
- Every February we offer a Concord Town History Class. Participants receive a certificate upon completing the class that is necessary to lead any tours in Concord.

Other business

- 250th Celebration. There are a ton of speakers with ongoing programs that have begun and will continue for this next year in Concord. Polly suggested that we offer a class with highlights of Concord's part in the history of the Revolutionary War... an informational guide including facts and timelines.
- Ken Burns is doing a documentary on Concord and will be speaking on April 17th. He will be in Boston in the morning, followed by a Lexington visit, and finishing up in Concord.
- There's a drone show on the 19th at Emerson Field

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- Holly Crassly suggested a “how to make your own colonial costume” a colonial cooking class, or make a lantern class. There are similar programs at the Discovery museum in Acton, and a place in Maynard. Perhaps we can offer offer an Arsenic cherry pie class?
- There will be a town-wide mailbox decorating contests, house decorating contests.
- Merchandise thoughts? No one is offering any merchandise for the 250th celebration.

Meeting adjourned 1:08 pm.

The next meeting will be 12:00 November 8th on zoom

Minutes prepared by Paula Casey.